

## MAHNOMEN COUNTY MAILBOX SUPPORT PROGRAM

In the interest of eliminating roadside hazards and improving motorist safety, the Minnesota State Legislature passed a law in authorizing the removal of any mailbox supports which do not meet acceptable safety standards regarding location and construction. The Mahnomen County Board of Commissioners has authorized the replacement of non-conforming mailboxes on Mahnomen County and County State Aid Highway roads. There will be no enforcement for residents located on Township roads or State Highways, however, they are encouraged to comply.

The support or closed mailbox can not encroach the useable roadway. It must be located on the down slope of the road and not extend on the flat of the shoulder. The only part of the mailbox that can be extending on the flat of the shoulder is the door when it is opened. The mailbox support can be constructed of either metal pipe or wood. A wood post can not exceed a cross-sectional area greater than 16 square inches above ground (i.e., square 4"x4" or round 4.5" diameter). A metal post can not weight more than three pounds per running foot. A support comprised of materials other than solely wood or metal and exceed the cross-section or running foot weight limits can not be used (i.e., filled milk cans, brick structures, plows, oil drums, and concrete-filled pipe). Post must be installed 60" from the edge of shoulder and the arm must be a minimum of 42" from the ground. These dimensions are shown on the backside diagram.

You can purchase a mailbox support through the Mahnomen County Highway Department for \$39.00. If you live along a Mahnomen County Road or County State Aid Highway, our department will install the mailbox support at no additional cost. For residents who live along a Township or State Highway road, installation is their responsibility. You are still responsible for the mailbox and affixing it to the support and any maintenance thereafter. The Highway Department will no longer fix mailboxes damaged by their snowplows unless they are installed on a conforming support.

Your cooperation in making our roadways safer is requested. If you have any questions or require additional information about replacement of mailbox supports, please contact the County Highway Department at (218) 935-2296.

Mahnomen County Highway Department  
P.O. Box 399  
Mahnomen, MN 56557  
218-935-2296

**STEEL MAILBOX SUPPORT ORDER FORM**

*Please complete the below information, sign the form and return to Mahnomen County Highway Department.*

Name of Resident/  
Property Owner \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_



**Type:**

- New Installation – no existing mailbox support
- A wooden lathe will be issued to me to indicate the desired placement of the support for the utility locates and the installation crew.
- Replacement of an Existing Mailbox support.

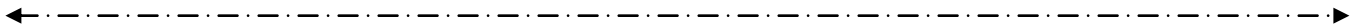
**Installation:**

I live along Mahnomen County Road \_\_\_\_\_. I request that the County install/replace my mailbox support. I will not be charged for any costs related to the installation work.

Installation of the support & post will be under the height guidelines of the United State Postal Service. I have contacted my mail carrier or postmaster. The correct installation height for my mailbox is \_\_\_\_\_ inches.

**Payment:**

Payment in the amount of **\$39.00** must accompany this form before the post & support can be installed.



It is expressly understood that the Mahnomen County highway Department is not responsible for maintenance of the support and is not liable for any damages of any nature to the support. Should damage to the support occur during Mahnomen County Highway Department's maintenance operations of the County Road, the Highway Department reserves the right to determine whether they are obligated to replace the damaged support.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Resident/Property Owner

YOUR COOPERATION IN MAKING OUR ROADWAYS SAFE IS APPRECIATED